

JOINING INSTRUCTIONS/TERMS & CONDITIONS

START TIME: Please arrive at the centre by 8.30am (*please note that the centre does not open until 8.15am*).

FINISH TIME: Courses finish 4.30pm onwards.

WHAT TO BRING ON THE COURSE

- Coveralls
- Safety Boots or shoes
- Scientific calculator
- A minimum of 2 passport size photographs

RT/RI only

- TLD/Film badge (if available) RT only
- Pass book (if available) RT only
- Practical radiography candidates should hold a current IR medical and bring a copy of the certificate or verification from employer with them to the course.

ENROLMENT AND APPLICATION FORMS

SNT & PCN candidates - booking confirmation

ANC course enrolment form **must** be completed in full and returned to the Centre to confirm your booking.

PCN examinations

In order to prepare your PCN examination package we require you to complete the relevant PCN application form and return to ANC at least 1 week in advance.

- Form PSL/57A – Initial examinations
- Form PSL/57B – Recertification/Supplementary/Retest

REFRESHMENTS

Tea, coffee and light refreshments will be available at the centre however lunch will not be provided.

There are a variety of sandwich/burger vans in the area where lunch can be purchased. Candidates are welcome to bring their own lunch; fridge and microwave are available.

Lunch approximately: 12.00pm to 1pm.

INVOICING & PAYMENT (Terms & conditions)

Company bookings

Please ensure your company has provided a purchase order number to cover the cost of your training course and/or examination. The purchase order must be received by ANC before the training course/examination begins.

Please note that our payment terms are strictly 30 days and no certification is released until payment has been received in full.

Self sponsor bookings

Self sponsor candidates are required to pay the full invoice amount prior to commencement of the course/examination unless otherwise agreed.

Payment

All major credit cards are accepted however we do not accept AMEX. Please contact the centre for further details.

Candidates who (for whatever reason) cannot attend a training course/examination shall be re-booked to a later date. Payment will be processed as above irrespective of the candidate attending or not.

Unfortunately, ANC needs to implement the above policy following a large and ongoing number of cancellations.

STUDENT COUNSELLING

Forms are available in the centre for any candidate who requires assistance or attention on specific areas relating to the course content. A confidential counselling service is available.

ACCOMMODATION

A list of accommodation is available on request, please contact the Centre.

Location Map



TRANSPORT INFORMATION

Buses run frequently from to and from Aberdeen City Centre to Altens Industrial Estate. A copy of the timetable is available on request or you can contact First Bus on +44 1224 650065 or www.firstgroup.com

Local taxi's - Approximate cost from Aberdeen City Centre is £10.00 one way.

For any train information please contact the National Rail enquiries on +44 8457 484950 or www.nationalrail.co.uk

DIRECTIONS

From South

Exit onto A956/Wellington Road towards Aberdeen

At the roundabout (Shell Garage/Thistle Hotel) take the 3rd exit onto Souterhead Road heading to Altens Industrial Estate

Go through 1 roundabout

Destination will be on the right

From North

Take A956/Wellington Road heading to A90/Perth/Dundee

At the roundabout take the 3rd exit onto A956/Wellington Road heading to A90/Perth/Dundee

At the roundabout take the 1st exit onto Hareness Road, heading to Altens Industrial Estate

At the roundabout take the 3rd exit onto Crawpeel Road

At the roundabout take the 1st exit onto Souterhead Road

Destination will be on the right.

The Centre is situated in the units on the right after you pass both Weatherford building. We are the 2nd block of units.